

Privacy notice

in connection with the ‘Competence and Skill Development in VET’ ‘*Empowering Learners and Teachers for the Future of VET*’ event organized by the Tempus Public Foundation

The purpose of this privacy notice (hereinafter: "Notice") is to provide information to data subjects about the details of data processing carried out by the Tempus Public Foundation as Data Controller (hereinafter: **TKA** or **Data Controller**) in connection with ‘Competence and Skill Development in VET’ ‘*Empowering Learners and Teachers for the Future of VET*’ (hereinafter: "Program" or "Event") organized by the TKA, as well as the rights and legal remedies available to data subjects in connection with data processing.

In the course of the management, recording, processing and transfer of the personal data of the Data Subjects, the Data Controller shall comply with Regulation (EU) 2016/679 of the European Parliament and of the Council, the General Data Protection Regulation (hereinafter: "GDPR"), Act CXII of 2011 on the right to self-determination and freedom of information, and other legal provisions and official recommendations relating to data protection.

If you have not found the answer to your question in this information notice, you can find further information on the Data Controller's website in the Data Processing Policy and in other relevant information notices:

<https://tka.hu/30/jogi-nyilatkozat>

1. DATA CONTROLLER:



Name of the Data Controller:	Tempus Public Foundation
Registered office:	1077 Budapest, Kéthly Anna tér 1.
Telephone number:	+36-1-237-1300
Represented by	Péter Tordai, President
Contact details of the data protection officer:	adatvedelem@tpf.hu
Postal address:	1438 Budapest 70, Pf. 508.

2. DESCRIPTION OF DATA PROCESSING:



This Notice applies to the processing of **personal data related to** the Event organized by TKA. The provisions of the Notice do not apply to data relating to non-natural persons.



#	Data processing	Data subjects and categories of personal data	Purpose of data processing
2.1	Registration	Identification data required for registration for the Event (name, email address)	Registration for the event, related communication, preliminary skills assessment in the case of introductory presentations.
2.2	Contact	Contact details of Event visitors and participants	Contacting Event visitors and participants, including follow-up activities related to the Event.
2.3	Holding an online event	A recording will be made of the online event. Images and voices of participants	Holding the online event. If you do not wish to appear in the recording, you have the option to turn off your camera and change your username after identification before the recording starts.
2.4	Making recordings	Images of visitors to the Event who appear in the recordings	Use of recordings and materials made from them for the purpose of describing and promoting the Data Controller's activities on its websites, at events, on social media, and on its web pages.

2.5	Organization of accommodation	Data of Event participants for whom the Data Controller assists in arranging accommodation	Providing accommodation in connection with the Event, where applicable (including liaising with the hotel).
2.6	Handling special needs	Data of participants with special needs relating to special needs (e.g. accessibility, special dietary requirements)	Provision of appropriate food or barrier-free transport in case of special needs
2.7	Declaration for minors	Data of the legal representative of a minor participant	In the case of minors, record of parental or legal representative consent.
2.8	Settlement	Data of Event participants that will be transferred to the Event's financier for the purpose of verifying the Event's implementation (e.g., photographs, registration data)	Professional evaluation and accounting of the financing of the Event following the Event.
2.9	Exercise of rights by data subjects	Data related to the exercise of rights by data subjects	Handling of data in the event of the exercise of data subject rights.



Legal basis for data processing: data processing is necessary for the performance of a task carried out in the public interest by the Data Controller in the field of Hungarian vocational training, education, research and development, GDPR Article 6(1)(e).

The data subject may object to data processing on the legal basis necessary for the performance of a task carried out in the public interest.

We draw the attention of data subjects to the fact that by participating in the event, as implied by their conduct, they consent to the processing of their image and voice recordings pursuant to Section 2:48 of Act V of 2013 on the Civil Code (Ptk.) with regard to Sections 6:4 (2) and (3). We emphasize that this does not constitute consent within the meaning of Article 6 (1) (a) of the GDPR.

If a participant does not wish to be recorded, they may indicate this **at the venue of the Event**, and the Data Controller will provide the data subject with a badge or other identification, and no recording will be made of the data subject.

In the case of data processing under 2.6, the additional legal basis for data processing is your **consent**, as expressed in accordance with Article 9(2)(a) of the General Data Protection Regulation (GDPR), which you can give by clearly filling in the fields on the registration form relating to food sensitivities and accessibility. Providing this information is not mandatory. You may withdraw your consent at any time by sending an email to the Data Controller at the email address specified in point 1. If you withdraw your consent, we will no longer process your personal data.

The Data Controller does not verify the personal data provided to it. The person providing the data is solely responsible for the accuracy of the data provided.

By providing their email address, the data subject also assumes responsibility for ensuring that only the data subject uses the service from the email address provided. In view of this responsibility, any liability arising from logins made from a given email address shall be borne solely by the data subject who registered the email address.

3. PERSONS AUTHORIZED TO ACCESS THE DATA



3.1. TKA's internal employees and data processors who need to access and process the data in connection with their job duties and activities, in particular the direct organizers of the Event and the subcontractor performing the recording, are entitled to access the personal data. Visitors to media platforms after publication.

3.2. If, for organizational reasons, data is transferred to a third party in connection with the Event (e.g., to a hotel in the case of accommodation), the Data Controller shall inform the data subjects thereof.

3.3. The data controller processes the data with the involvement of IDLOOM software as a data processor. Further information about the data processor is available at the following link: <https://www.idloom.com/en/security>

4. RETENTION TIME



The retention period for personal data specified in the contract: until the completion of the professional evaluation following the Event, but no later than the first disposal date following the 5th year.

In the case of consent, until the consent is withdrawn.

The data controller shall review the justification for further storage of the data on a quarterly basis.

5. AUTOMATED DECISION-MAKING AND PROFILING, TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR INTERNATIONAL ORGANIZATION

Neither of these occurs during data processing.



6. INFORMATION ON THE RIGHTS OF THE DATA SUBJECT IN RELATION TO DATA PROCESSING



Detailed information on the rights of the data subject can be found in Articles 14-22 of the GDPR. The data subject's right to dispose of their personal data remains valid throughout the duration of the data processing.

The data subject may exercise their rights by sending an email to the Data Protection Officer at the address provided in point 1. The data controller shall examine the request as soon as possible after its submission, but no later than within one month, decide on its merits, and inform the applicant of its decision in writing (primarily by electronic means).

Right to information - We provide you with clear and understandable information about the processing of your personal data in a concise, transparent, understandable, and easily accessible manner.

Right of access - You have the right to receive feedback on whether we process your personal data and, if so, to receive information about the details of this after identification. As a data subject, you may also request a copy of your processed personal data.

Right to rectification - You may request the rectification or completion of inaccurate data. If there are any modifications or changes to the data processed by the Data Controller during the data processing period, please report them immediately at the above contact details.

Right to erasure ("right to be forgotten") - We will erase your data if the data processing has achieved its purpose, or if you lawfully object to the processing, if the data processing is unlawful, or if the data must be erased in order to comply with a legal obligation.

Right to restriction of processing - You may request restriction of the processing of your data if you believe that the processing is inaccurate, unlawful, or unnecessary, or if you object to the processing. In such cases, we will only store the data until we have investigated the above suspicion.

Right to object - As a data subject, you have the right to object at any time to the processing of your data for the performance of tasks carried out in the public interest. The Data Controller may only continue to process the data if there are compelling legitimate grounds for doing so or for the enforcement of legal claims.

Right to withdraw consent - As a data subject, you have the right to withdraw your consent at any time if the data processing is based on your consent. The withdrawal of consent does not affect the lawfulness of data processing based on consent prior to withdrawal.

7. REMEDIES

DPO - The data subject may contact the TKA data protection officer with any questions, comments, or complaints regarding data processing at the contact details provided in point 1. TKA shall provide the requested information to the Data Subject in writing, primarily by electronic means, as soon as possible, but no later than one month after receipt of the request. The procedure for fulfilling reasonable requests is free of charge.

NAIH - As a Data Subject, you may also lodge a complaint against the Data Controller's data processing with the National Authority for Data Protection and Freedom of Information (address: 1055 Budapest, Falk Miksa u. 9.-11.; www.naih.hu) postal address: 1363 Budapest, Pf.: 9., e-mail address: ugyfelszolgalat@naih.hu).

Court - The data subject may also take legal action against TKA if, in their opinion, TKA processes their personal data in violation of the provisions of the law or the binding legal acts of the European Union on the processing of personal data.

For further information on the icons used in this notice, please refer to the Icon Code at www.ikonkodex.hu.

The data controller reserves the right to unilaterally modify the rules and notices relating to data processing by posting a notice on its website.



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Budapest, 1 September, 2026